

4 FAH-1 H-920

GLOBAL PUBLISHING SOLUTIONS (GPS)

WORK ORDER AND OBLIGATION NUMBERS

(CT:FMH-127; 05-15-2013)
(Office of Origin: CGFS/FPRA/FP)

4 FAH-1 H-921 WORK ORDER AND JOB CONTROL NUMBERS

(CT:FMH-127; 05-15-2013)

- a. Work Order—The *work order identification number refers to fiscal data consisting of four-digit allotment codes and six-digit obligation numbers*. This is the control number for each requisition and/or other request for *publishing services* by and through *A/GIS/GPS*. The *six-digit* obligation number identifies the accounting transaction and is assigned by the allottee as prescribed in 4 FAH-1 H-100. The first position of the obligation number is the last digit of the fiscal year. The *Form DS-0005, Requisition for Publishing, Reproduction, and Distribution Services*, for *printing services* may show *additional fiscal data classification codes*.
- b. Job Control Number—The *internal* job control number is assigned by *A/GIS/GPS* to each *Form DS-0005*. The numbers are assigned 1 to 999999 *and are preceded by the last 2 digits of each fiscal year*, and are used for production and quality control.

4 FAH-1 H-922 ESTABLISHING OBLIGATIONS FOR PUBLISHING SERVICES FOR INPUT TO THE ACCOUNTING SYSTEM (GFMS)

(CT:FMH-127; 05-15-2013)

- a. Obligations for *publishing services* under the Working Capital Fund (WCF) are established in the following accounting classification *code*:
X91000—Printing Services, *Form DS-0005*—Object code 2488, *where "X" is the last digit of the fiscal year*.
- b. When it is determined by *Global Publishing Solutions* that Work Orders under *4 FAH-1 H-922, paragraph a*, are to be sent to the Government Printing Office (GPO), all or part of the job, that portion to GPO is recorded with object code *2488* under the same obligation number.

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U.S. Department of State Foreign Affairs Manual Volume 4 Handbook 1

Account Structure and Classification Codes Handbook

- c. Work orders sent to commercial printing firms are treated in the same manner, and recoded under the same obligation number with object code **2488**.
- d. The first *position* of the obligation number is the last digit of the fiscal year.

4 FAH-1 H-923 THROUGH H-929 UNASSIGNED